VERMONT

Vermont Enterprise GIS Consortium (EGC)

MEETING
MINUTES

January 6th, 2014

11:00AM - Noon
Conference Call

EGC Participants

- Lou Bedor – DPS
- Ivan Brown – VCGI
- David Brotzman – VCGI
- Melissa Prindiville – ACCD
- Joanna Grossman - AG

- Steve Sharp – VCGI
- Erik Engstrom – ANR
- Dan Currier – VAPDA
- Lesley Bean – Vtrans
- Pete Young - VDH

Guests:

Documents Distributed:

1. Meeting Agenda
2. Proposed GIS Specialist 4 (draft 2)

3. EGC Web Services Strategy 2.1

MINUTES	
Agenda Topic	**Discussion**

10:00AM to 11:00AM	❑ **2013 Orthos – status update**
	   o **Status?** David Brotzman (VCGI) provided and overview of the 2013 acquisition and status. The 0.5 meter standard orthos have been delivered. The Barre/Montpelier 0.30 meter buy-up has also been delivered. Expecting the Chittenden county buy-up in the next week or so.
	   o **Availability and data distribution plan?** VCGI be loading the imagery into the Data Warehouse and plans to make compressed version of the imagery available for download in the January timeframe. EGC member agencies/departments looking for uncompressed imagery (GeoTIFF) should contact Steve Sharp to make necessary arrangements.
	   o **Imagery services – cache update plan and timeline?** Once the imagery has been loaded VCGI plans to regenerate cache for "Best of" color, color infrared, and panchromatic (black and white) imagery. VCGI hopes to complete this by the end of February.
	
	❑ **DLAN Vermont Live Evaluation**
	   o Lou Bedor of the Vermont Division of Emergency Management and Homeland Security described a forthcoming RPC/SSF evaluation of DisasterLAN's Vermont Live (DLAN's web mapping capabilities). He invited RPCs and SSF partners to volunteer. There are 28 tests of the system that will be used to evaluate its capabilities. Please contact Lou if

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Agenda Topic	Discussion
	you would like to participate.

❑ **EGC Web Services Strategy 2.1 (final draft)**
- o Steve outlined changes:
  - Version naming, life cycle policies, https/ssl, service maintenance, AGS upgrades, and AGO strategy.
  - Add VTPARCELS and IMGINDEX as new Map Services.
- o Steve asked if EGC would like to vote via phone or email. Erik E made a motion to approve, however, no one else was willing to second the motion. Steve indicated that he would send it out via an e-vote.

❑ **GIS Career Track**
- o Steve Sharp provided a quick status update. He posted draft job specifications for "GIS Specialist 4". GIS Specialist 1, 2, and 3 are still be crafted. He encouraged EGC members to review the draft as well as the proposed "GIS Job Track" documents posted on the EGC's SharePoint site.
- o Steve indicated that he, PJ, Joanna, Jeremy plan to have drafts available by the end of January. They will be presented to the State HR "IT Review Team" in early February.
- o Pete Young (VDH) asked how these job specifications deal with special job requirements such as those at VDH. Steve indicated that he believed that all positions need to be linked to a HR approved job specifications, but that additional skills/experience could be specified in the job announcement. Steve wasn't sure about this and suggested that Pete check with VDH HR.

❑ **New Action Items**
- o EGC members should review "Proposed GIS Career Track" proposal and GIS Specialist 4 job specifications. Provide feedback to Steve Sharp by 1/14/2014.
- o E-Vote on revised EGC Web Services Strategy (2.1). Steve will send it out.
- o EGC members associated with a EOC State Support Function (SSF) should consider participation in the DisasterLAN VT Live evaluation. Contact Lou Bedor to participate.

| **Next Meeting** | o **Monday, February 3rd (11AM), 2014** |

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	?	**On Hold**	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	?	**On Hold**	no activity to date
3.	Geocortex Essentials • Look and Feel Standards	EGC + Geocortex Admin Team	?	**On Hold**	Draft look and feel standards submitted to State Web Master. No response.
4.	MAPS.VERMONT.GOV homepage	Leslie Pelch + Melissa Prindiville + other EGC	March 2014	**Medium**	Interim Maps.vermont.gov homepage created. Waiting for ACCD (Melissa), CMO, and VCGI rep (Leslie) to propose changes.
5.	EGC Web Services • Work to revise EGC Web Services document to address versions, https, and life-cycle issues. • Add ArcGIS Online use and "interconnect" and sharing between agencies using AGO • Craft ESRI Community Mapping Program implementation plan	EGC	Fall 2013	**HIGH**	EGC needs to vote on revised Web Services plan (2.1) VCGI crafted a draft ESRI Community Mapping Program Plan and presented it to the EGC. Need EGC feedback. VCGI also engage RPCs to participate.
6.	BING Maps license • Work with EGC Members and DII to determine if we should get a BING Maps enterprise license • Get BING pricing • Evaluate other options such as Google and ArcGIS Online.	EGC	Summer 2013	**DONE**	"use cases" submitted to DII Got pricing from ACCD Little interest in BING…stalled on this item
7.	Add "SDE replication" option to EGC data exchange protocol	Ivan B	2013	**LOW**	to do

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8.	Data Warehouse Workgroup • Work with EGC members and other partners to redesign and build a new VT GIS Data Warehouse solution • Participate in DII Open Data Pilot using Socrata	EGC	2/1/2014	**HIGH**	
9.	ESRI MPA • MPA has expired. Need to prod BGS/ESRI to get a new one signed.	VCGI/EGC	1/1/2014	**HIGH**	Contact BGS and ESRI to push issue. No response as of 1/6/2014.
10.	TS Irene Data Repository	VCGI/EGC/ VTStrong	?	**LOW**	Need to meet with the Irene Recover Office to discuss plan/scope
11.	Parcel Workgroup • Setup SharePoint subsite under EGC site • Setup regular meeting schedule	Leslie Pelch and others interested	Nov 2013	**HIGH**	Created subsite
12.	GIS Career Ladder • Craft a proposal • Present to EGC for endorsement • Present to State HR	Peter Telep and volunteers	Jan 2014	**HIGH**	Crafted detailed job specifications for GIS Specialist 1-4 and present to EGC for review